
Casual Resignation Letter

Hey [Manager's First Name],

Just wanted to let you know that I've decided to move on from [Company Name], with my last day being [Last Working Day]. It's been a blast working here, and I've made some unforgettable memories.

Let's catch up soon to discuss how I can help make the transition as easy as possible. I'm all in for ensuring everything's wrapped up neatly.

Thanks for all the laughs and learning. Hope we can grab a coffee or two before I head out!

Cheers,

[Your Name]