Employee Resignation Letter

Dear [Supervisor's Name],

It is with mixed emotions that I submit my resignation from [Company Name], effective [last working day]. The experiences and memories I've made here will always be cherished.

During my notice period, I am committed to ensuring a smooth transition. Please let me know how I can be of help.

Thank you for the invaluable experiences and knowledge I've gained here.

Best regards,

[Your Name]