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# Formal Resignation Letter To Colleagues

## Example

Dear Colleagues,

I am writing to formally announce my resignation from [Company Name] effective [last working day, e.g., "September 30th"]. It has been a privilege to work alongside such a dedicated team.

I have learned immensely from each one of you and value the professional relationships we've built. I'm confident that you'll continue the legacy of excellence and wish you all the utmost success in your respective roles.

Thank you for the collaboration and support throughout my tenure

Sincerely,  
[Your Name]