
Fresh Graduate Cover Letter for Customer Service Example

Dear [Hiring Manager's Name],

I am writing to apply for the [Job Title] position at [Company Name] as advertised on [Job Advertisement Source]. I recently graduated from [University Name] with a degree in [Degree Name], and I believe my skills and experiences align with your needs.

During my part-time role at [Previous Company Name], I developed strong customer service skills and a solution-focused mindset. I also learned to handle customer complaints and maintain a positive customer experience.

I am excited about the possibility of bringing my unique blend of skills and experience to [Company Name]. Thank you for considering my application.

Sincerely,
[Your Name]