
Fresh Graduate Cover Letter for Human Resource Example

Dear [Hiring Manager's Name],

I am excited to apply for the Human Resource Assistant position at [Company Name] as advertised on [Job Advertisement Source]. I recently graduated from [University Name] with a Bachelor's degree in Human Resources Management and am eager to start my career in your esteemed organization.

During my final year, I completed an internship with [Company Name], where I gained firsthand experience in employee relations, HR software, and legal compliance. I believe these skills will greatly contribute to your team.

I look forward to the possibility of contributing to [Company Name]. Thank you for considering my application.

Sincerely,
[Your Name]