
Fresher Cover Letter Format

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Today's Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]
Dear [Employer's Name],

I am thrilled to apply for the [Job Title] position at [Company's Name]. As a recent graduate from [Your University's Name] with a degree in [Your Major], I have a passion for [the industry you're applying to], and I am eager to make my mark in this field.

I have completed internships with [Company A] and [Company B] which gave me hands-on experience in [specific skills or tasks relevant to the job posting]. I have honed my [mention 2-3 soft skills] and am now eager to apply these in a practical setting.

I am particularly drawn to [Company's Name] because of [mention something about the company culture, a project they're working on, their growth, etc.]. I am confident that I can contribute to the team and learn a lot in the process.

Thank you for considering my application. I am looking forward to the opportunity to discuss my application further.

Best regards,
[Your Name]