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# General Accountant Cover Letter Example

Dear Hiring Manager,

I am eager to apply for the General Accountant position at XYZ Corp. With a diverse background in accounting, spanning 5 years across various industries, I have honed my skills in financial planning, reporting, and analysis.

In my previous role at DEF Company, I managed all general accounting functions, including reconciliations, accounts payable, and tax compliance. My versatility and dedication to excellence make me a valuable asset to any accounting team.

Thank you for considering my application. I look forward to contributing my expertise as a General Accountant at XYZ Corp.

Sincerely,

[Your Name]