
Generic Cover Letter High School Student

[Your Contact Information]

[Date]

[Employer's Contact Information]

Dear [Employer's Name],

I am a high school student interested in the [Job Title] position at [Company Name]. Although my work experience is limited, I have a strong academic background and have been actively involved in [mention extracurricular activities].

Through my experiences in school and extracurricular activities, I have developed [mention key skills] that would be beneficial for the [Job Title] role. I am eager to apply these skills in a professional setting and contribute to [Company Names] success.

Thank you for considering my application. I look forward to discussing how my skills and enthusiasm make me a fit for this role.

Sincerely,

[Your Name]