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# Grateful Resignation Letter Example

Dear [Manager's Name],

Today, I officially announce my resignation from [Company Name], to be effective on [last working day].

Reflecting on my time here, I am filled with immense gratitude. I am especially grateful for the opportunity to have worked on [specific project or role], which expanded my horizons and honed my skills in ways I had never imagined. Beyond the professional realm, I am thankful for the support during [specific personal challenge or event], which reaffirmed my belief in the humanity and care embedded in this organization.

As I embark on a new chapter, I carry forward a wealth of experiences and cherished memories from [Company Name].

Warm regards and many thanks,

[Your Name]