
High School Student Cover Letter for Entry Level Job

Dear [Employer's Name],

I am writing to express my interest in the [Job Title] position at [Company Name]. As a high school student preparing to graduate, I believe I possess the necessary skills and readiness to succeed in this entry-level position.

I have consistently excelled in [mention relevant subjects] and have been recognized for my [mention a key skill] during [mention relevant activity or project]. Furthermore, my experience as a [mention relevant role] has honed my [mention another key skill], making me ready for a professional setting.

I am eager to translate my academic achievements and extracurricular experiences into success at your esteemed organization. I look forward to potentially discussing my application further.

Sincerely,
[Your Name]