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# High School Student Cover Letter for Part-time Job

Dear [Employer's Name],

I am a dedicated student at [Your School's Name] and I am eager to apply for the part-time [Job Title] position at [Company Name]. I believe that my time management skills, coupled with my commitment to learning, make me an excellent candidate for this role.

In balancing my academic responsibilities with my extracurricular involvement, I have honed my [mention a key skill] and [mention another key skill]. I am confident that these skills, along with my ability to adapt and learn quickly, will enable me to excel in a part-time role.

I am excited about the prospect of applying my abilities in a professional environment while balancing my academic commitments. I look forward to discussing my application further.

Sincerely,  
[Your Name]