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# Hiring Manager Cover Letter Example

[Your Full Name]

[Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

[Hiring Manager's Full Name]

[Company Name]

[Address]

[City, State, ZIP Code]

Subject: Application for Hiring Manager Position

Dear [Hiring Manager's Full Name],

I am applying for the Hiring Manager role at [Company Name]. With my extensive background in talent acquisition, I have successfully led recruitment campaigns, coordinated with department managers, and optimized the hiring process.

My commitment to finding the right fit for each position has contributed to high retention rates and a motivated workforce. I look forward to bringing my recruitment skills to [Company Name].

Sincerely,

[Your Full Name]