
Human Resource Cover Letter for Internship Example

[Your Full Name]

[Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

[Hiring Manager's Full Name]

[Company Name]

[Address]

[City, State, ZIP Code]

Subject: HR Internship Application

Dear [Hiring Manager's Full Name],

As a current HR Management student at [University Name], I am thrilled to apply for the

HR internship at [Company Name]. My studies in labor laws, employee engagement, and organizational behavior have ignited my passion for a career in human resources.

I am eager to apply my academic knowledge in a real-world setting and learn from your experienced HR team.

Thank you for considering my application.

Sincerely,

[Your Full Name]