
Human Resource Cover Letter for Job Application Example

[Your Full Name]

[Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

[Hiring Manager's Full Name]

[Company Name]

[Address]

[City, State, ZIP Code]

Subject: HR Manager Application

Dear [Hiring Manager's Full Name],

I am excited to apply for the HR Manager position at [Company Name]. Your company's innovative approach to human capital management resonates with my philosophy of empowering employees to achieve their best.

My 8 years of HR experience at [Previous Company Name] equipped me with skills in strategic planning, recruitment, and performance management. I believe I can contribute positively to [Company Name]'s continued growth.

Sincerely,

[Your Full Name]