
Immediate Retirement Resignation Letter

Dear [Manager's Name],

With a heavy heart, I find myself writing to inform you of my immediate retirement from the position of [Your Position] at [Company Name], effective [Last Working Day or "immediately"].

Unexpected personal developments necessitate this sudden decision. Please understand that this isn't a step taken lightly. My time at [Company Name] has been transformative, filled with growth, collaborations, and cherished memories.

I regret the abruptness and will do my utmost to provide all necessary documentation and support remotely to ensure a smooth transition.

Thank you for understanding and for the opportunities I've been given.

Sincerely,
[Your Name]