
No Notice Period Formal Resignation Letter Example

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Manager's Name],

Due to unforeseen personal circumstances, I must regretfully submit my resignation from [Your Position] at [Company Name], effective immediately. I understand the challenges this might pose, and I deeply apologize for the abrupt nature of this decision.

I value the experiences and relationships cultivated here and will do my best to assist remotely in any transition tasks.

I appreciate your understanding and hope our paths cross again in more favorable circumstances.

Warm regards,

[Your Name]