
Professional Resignation Letter To Colleagues Example

Dear [Colleague's Name],

It is with a heavy heart that I inform you of my decision to resign from [Company Name], effective [last working day]. Having collaborated closely with you, I felt it necessary to convey this message personally.

Our professional journey, particularly during the [specific project], taught me invaluable lessons. Your dedication and professional integrity have always been commendable.

Though my path is leading me elsewhere, I hold immense respect for our shared endeavors. Let's ensure a smooth transition and continued success for our team.

Best wishes for our paths might cross again in this small industry.

Sincerely,
[Your Name]