
Recent Graduate Medical Assistant Cover Letter Example

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Today's Date]

[Employer's Name]

[Medical Facility's Name]

[Medical Facility's Address]

[City, State, ZIP Code]

Dear [Employer's Name],

I am writing to express my interest in the Medical Assistant position at [Medical Facility's Name]. I recently graduated from [Your University] with a degree in [Your Major] and am excited to bring my knowledge and enthusiasm to a professional setting.

During my studies and internships, I developed a strong foundation in healthcare principles, medical terminology, and patient care. I believe these skills, coupled with my commitment to providing excellent patient care, would make me a valuable addition to your team.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications further.

Sincerely,

[Your Name]