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# Resignation Letter To Colleagues Format

Dear [Colleague's Name],

I wanted to personally let you know that I am resigning from my position at [Company Name]. It's been a significant journey, and as I reflect on the times spent, it is the memories with colleagues like you that stand out.

Working together on [specific project or memory] was a highlight for me. I am grateful for your support, camaraderie, and the laughs we shared.

I am moving on to [brief reason for leaving, e.g., "a new opportunity in a different city"], but I hope to keep in touch. My personal email is [your email], and I'd love to catch up now and then.

Thank you for being more than just a colleague. I'll cherish our time together.

Warm regards,  
[Your Name]