
Resignation Letter for Family Reasons Format

Dear [Manager's Name],

I hope this letter finds you well. It is with a heavy heart that I am submitting my resignation from [Your Position] at [Company's Name], effective [last working day, e.g., September 30, 2023]. Over the past few months, there have been significant changes in my family dynamics which necessitate my undivided attention.

Working with the [Company's Name] family has been incredibly fulfilling, and I've cherished the memories, milestones, and professional growth that I've achieved here. While my decision to leave is not a reflection of my experience in the company, my family's needs at this moment must take priority.

I am committed to ensuring a seamless transition. Over the next few weeks, I will work closely with my team to pass on my responsibilities.

Thank you for the understanding and the endless support.

Warm regards,
[Your Name]