
Resignation Letter for Health Reasons Format

Dear [Manager's Name],

I am writing to formally announce my resignation from [Your Position] at [Company Name], effective [last working day, e.g., "September 30th"]. It is with a heavy heart that I make this decision, prompted by unexpected health challenges.

Throughout my tenure at [Company Name], I have deeply valued the experiences, growth, and friendships. However, given my current health situation, I must prioritize my well-being and seek the necessary treatments.

I am committed to ensuring a smooth transition, including training a successor or passing on my responsibilities to a designated colleague.

Thank you for your understanding and support.

Warm regards,
[Your Name]