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# SHRM Cover Letter Example

[Your Full Name]

[Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

[Hiring Manager's Full Name]

[Company Name]

[Address]

[City, State, ZIP Code]

Subject: Application for SHRM Certified HR Manager

Dear [Hiring Manager's Full Name],

As an SHRM-certified Human Resource Manager with over 10 years of experience in strategic HR management, I am excited to apply for the HR Manager position at [Company Name].

I have successfully led HR departments, aligning HR strategies with business goals, and fostering positive workplace cultures. My track record includes significant achievements in talent acquisition, performance management, and legal compliance.

I am eager to bring my experience and dedication to [Company Name] and contribute to your continued success.

Sincerely,

[Your Full Name]