
Sample Executive Cover Letter Example

Subject: Interest in Executive Position

Dear [Hiring Manager's Name],

I'm writing to express my interest in the open executive position at [Company Name]. With over 15 years of experience in progressively senior roles, I bring a track record of effective leadership and strategic planning.

In my previous position at [Previous Company], I spearheaded initiatives that led to a 35% increase in annual revenue and a 25% reduction in operational costs.

I am excited about the opportunity to bring my unique blend of skills and experience to [Company Name] and help drive future success.

Sincerely,

[Your Name]

[Your Contact Information]