
Sample School Resignation Letter

Dear [Recipient's Name],

I am writing to formally resign from my position at [School Name], effective [Last Working Day]. I have enjoyed my time here and have learned a lot from my colleagues and students.

The decision to leave wasn't taken lightly. However, due to [specific reason], I find it in my best interest to move on.

I will always cherish the memories and experiences I have gained during my time here.

Best Regards,

[Your Name]