
School Resignation Letter Format

Dear [Principal's Name],

I am writing to formally resign from my position at [School's Name], effective [Last Working Day]. It has been a privilege to work with the talented educators, students, and staff.

I appreciate the opportunities for professional and personal development that you have provided me during my tenure. The memories and experiences will remain invaluable.

Please let me know the steps to ensure a smooth transition.

Thank you for your support and understanding.

Sincerely,

[Your Name]