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# Search Committee Cover Letter Example

[Your Full Name]

[Your Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

Search Committee

[Department Name]

[University Name]

[Address]

[City, State, ZIP Code]

Dear Members of the Search Committee,

I am writing to apply for the [Specific Position] in the [Department Name] at [University Name]. With a [Your Degree] in [Your Field], my academic interests and professional background align with the requirements outlined in your advertisement.

My research focuses on [Describe Your Research], and I have published in respected journals such as [Names of Journals]. My recent work on [Title of Project] received [Awards or Recognition].

I have taught courses including [List of Courses], employing [Your Teaching Philosophy or Approach]. My dedication to inclusive and engaging teaching has resulted in positive feedback from students and faculty.

I am excited about the possibility of joining [University Name] and contributing to its mission of [Mission or Goals of the University]. Enclosed, you will find my CV, research statement, teaching portfolio, and three letters of recommendation.

Thank you for considering my application. I look forward to the opportunity to discuss how I can be a valuable asset to your department.

Sincerely,

[Your Full Name]