
Short Internship Cover Letter Example

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Internship Title] at [Company Name]. As a [Your Major] student at [Your University], I have developed a strong foundation in [mention a skill or principle relevant to the internship].

My experience in [mention a role, project, or club] has honed my skills in [mention a key skill] and [another key skill]. I am confident that these skills, combined with my eagerness to learn, will allow me to make valuable contributions to your team.

Thank you for considering my application. I look forward to the possibility of discussing my suitability for this role.

Best Regards,

[Your Name]