
Teacher Resignation Letter for Family Reasons Example

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Principal's Name]

[School Name]

[School Address]

[City, State, ZIP Code]

Dear [Principal's Name],

I am writing to inform you of my decision to resign from my position as [Your Position] at [School Name], effective [Last Working Day, typically two weeks from the date of the letter]. This decision was reached after careful consideration of my family's needs and priorities.

I want to express my deep appreciation for the enriching experiences, professional growth, and supportive environment that [School Name] has provided me. It has been an honor to contribute to the educational journey of our students.

I am committed to facilitating a smooth transition for my students and colleagues during the upcoming weeks. I am confident that [School Name] will continue to excel in nurturing young minds under your leadership.

Thank you for your understanding during this time. I am excited about the path ahead and will always hold [School Name] in high regard. Warm regards,

[Your Name]

[Your Signature]

This example resigns due to family reasons, conveying gratitude and ensuring a seamless transition.