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# Teacher Resignation Letter to Principal

Dear [Principal's Name],

I hope this letter finds you well. With a heavy heart, I am formally submitting my resignation as [Subject] teacher at [School's Name], effective [last working date, e.g., June 30, 20XX]. Over the past [X years/months] working under your guidance, I have grown immensely both professionally and personally. The environment you have cultivated and the support I have received has been unparalleled.

However, due to [specific reason, e.g., pursuing further studies/relocation/personal reasons], I find it necessary to step down from my position. I am deeply grateful for the trust and opportunities you've provided me with during my tenure here. Rest assured, I am committed to ensuring a smooth transition, including assisting in finding a replacement or training a team member to take over my responsibilities.

Thank you once again for your understanding and support. I will forever cherish the memories and experiences from [School's Name].

Warm Regards,

[Your Name]