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# Two Months Notice Resignation Letter During Probation

[Your Name]

[Your Address]

[Date]

[Manager's Name]

[Company Name]

[Company Address]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective two months from today on [Last Working Day], despite being in my probationary period.

I genuinely value the opportunity to be part of the team, and this decision wasn't easy. Due to unforeseen personal circumstances, I believe this is the best course of action.

I'm committed to ensuring that my departure doesn't disrupt the workflow, and I'm willing to assist in any way necessary during these two months.

Thank you for your understanding and the opportunities thus far.

Best regards,

[Your Name]