
Two Months Notice Resignation Letter for Health Reasons

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Manager's Name],

I regret to inform you of my decision to resign from [Your Position] at [Company Name], effective two months from today, [Last Working Day, e.g., "October 1, 2023"], due to health concerns demanding my immediate attention.

While I navigate this personal challenge, I remain committed to ensuring a seamless transition. I'm genuinely grateful for the support and opportunities during my time here.

Thank you for your understanding.

Warm regards,

[Your Name]