
Entry Level Server Cover Letter Example

[Your Name]
[Your Address]
[City, State ZIP Code]
[Your Email Address]
[Phone Number]
[Date]

[Restaurant Manager's Name]
[Restaurant Name]
[Address]
[City, State ZIP Code]

Dear [Restaurant Manager's Name],

I am writing to apply for the Server position at [Restaurant Name], as advertised on [where you found the job posting]. Although new to the serving profession, my background in customer service and eagerness to learn make me a promising candidate for this opportunity.

I have worked as a Customer Service Representative at [Previous Workplace Name], where I gained valuable skills in communication, problem-solving, and multitasking. I believe these competencies can translate well into the fast-paced and rewarding environment of [Restaurant Name].

I am drawn to [Restaurant Name] because of its reputation for exceptional dining experiences and commitment to [mention specific aspects, such as employee growth or community involvement]. I am ready to invest my energy and enthusiasm into contributing to your team.

Enclosed is my resume for your review. I appreciate your consideration and look forward to discussing how I can add value to [Restaurant Name].

Sincerely,

[Your Full Name]
[Attachment: Resume]