
Junior Paralegal Cover Letter Example

Dear [Hiring Manager's Name],

I am writing to apply for the Junior Paralegal position at [Law Firm Name]. As a recent graduate with a [Degree] in [Field, e.g., Legal Studies], I have developed a strong foundation in [mention specific areas, e.g., litigation, contract law], making me an ideal fit for this role.

During my internship at [Previous Firm], I assisted with [mention specific tasks, e.g., legal research, document drafting], gaining valuable hands-on experience. My dedication to detail and commitment to supporting legal professionals would allow me to contribute effectively to your team.

I am eager to begin my paralegal career with your esteemed firm and believe that my skills and drive will make me a valuable asset. I look forward to the opportunity to contribute to your legal success.

Sincerely,

[Your Name]