
Paralegal Cover Letter for Resume Example

Dear [Hiring Manager's Name],

Enclosed is my resume for the Paralegal position at [Law Firm Name]. My [Degree] in [Field, e.g., Legal Studies] and [number of years] years of experience in [specific law field] have prepared me well for this role.

My work at [Previous Firm] allowed me to develop skills in [mention specific skills, e.g., litigation support, client communication]. I have a strong commitment to [mention quality, e.g., ethical legal practice], which I believe aligns with the values of your firm.

I look forward to discussing how my qualifications can benefit your team. Thank you for considering my application.

Sincerely,

[Your Name]