
Remote Paralegal Cover Letter Example

Dear [Hiring Manager's Name],

I'm excited to apply for the Remote Paralegal position at [Law Firm Name]. With [number of years] years of experience working in a remote capacity and a proven track record in [specific legal area, e.g., family law], I believe I'm well-suited for this role.

My previous remote position at [Previous Firm] honed my ability to collaborate effectively with virtual teams, manage time efficiently, and produce high-quality legal support without being physically present in the office. Whether it's researching case laws, drafting pleadings, or communicating with clients, I've demonstrated my ability to perform all standard paralegal duties remotely.

I look forward to the opportunity to leverage my remote working experience and legal expertise to benefit [Law Firm Name].

Sincerely,

[Your Name]