Simple Education Cover Letter

[Your Name]
[Address]
[City, State ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Hiring Manager's Name]
[School Name]
[Address]
[City, State ZIP Code]

Dear [Hiring Manager's Name],

I am writing to apply for the [specific position] at [School's Name]. I recently graduated from [University/College Name] with a degree in [Your Degree]. My passion for [specific aspects of education, e.g., "innovative teaching methods"] and my dedication to fostering student growth make me a strong candidate for this position.

At [University/College Name], I had the opportunity to [specific experience or achievement, e.g., "lead a student group focused on literacy outreach"], which has prepared me well for the challenges and rewards of teaching.

I would be honored to contribute to [School's Name]'s reputation for excellence in education. Thank you for considering my application. I look forward to the opportunity to further discuss my potential contribution to your team.

Best.

[Your Name]