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# Simple Retail Cover Letter Example

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to apply for the retail position at [Company's Name]. With two years of experience in the retail sector, I have honed skills in customer service, inventory management, and sales.

My time at [Previous Retail Store] taught me the importance of customer satisfaction and building trust. I consistently met sales targets and was commended for my proactive approach.

Thank you for considering my application. I am eager to bring my retail skills to [Company's Name].

Sincerely,

[Your Name]