

Official Letter to Immigration Office

[Your Name]

789 Elm Street

City, State, ZIP Code

Email: yourname@email.com

Phone: (123) 456-7890

Date: October 15, 2024

Immigration Officer

[Immigration Office Name]

123 Immigration Ave

City, State, ZIP Code

Dear Immigration Officer,

Subject: Inquiry Regarding Visa Application Status

I am writing to inquire about the status of my visa application (Application Number: XXXXXXXX), submitted on [Submission Date]. I would appreciate any updates you can provide regarding the processing timeline and any additional steps required from my side to complete the application.

Thank you for your attention to my request. I look forward to your response at your earliest convenience.

Sincerely,

[Your Name]

