

# Bulk Fund Transfer Letter

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**[Your Name]**

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

**[Bank Name]**

[Bank Address]

[City, State, Zip Code]

**Subject:** Request for Bulk Fund Transfer

Dear Sir/Madam,

I am writing to request the transfer of funds in bulk from my account to multiple recipients as per the details provided below:

**Account Name:** [Your Name]

**Account Number:** [Your Account Number]

**Total Transfer Amount:** [Total Amount]

**Bank Name:** [Your Bank Name]

Please process the following transfers:

1. **Recipient Name:** [Recipient 1 Name]  
**Account Number:** [Recipient 1 Account Number]  
**Bank Name:** [Recipient 1 Bank Name]  
**Amount:** [Amount to Transfer to Recipient 1]
2. **Recipient Name:** [Recipient 2 Name]  
**Account Number:** [Recipient 2 Account Number]  
**Bank Name:** [Recipient 2 Bank Name]  
**Amount:** [Amount to Transfer to Recipient 2]
3. **Recipient Name:** [Recipient 3 Name]  
**Account Number:** [Recipient 3 Account Number]  
**Bank Name:** [Recipient 3 Bank Name]  
**Amount:** [Amount to Transfer to Recipient 3]

(Continue with additional recipients if necessary.)

I kindly request that these transfers be completed promptly. Please confirm the completion of each transaction via email or phone once the transfers have been processed.

Should you require any further details or clarification, please do not hesitate to contact me at **[your phone number]** or **[your email address]**.

Thank you for your prompt attention to this matter.

Yours sincerely,

[Your Name]