

Partnership Signature Authorization Letter

[Robert Brown]

[45 Maple Street]

[Greenfield, State, 98765]

[December 26, 2024]

[Partner's Name]

[XYZ Partnership]

[Company Address]

[Greenfield, State, 98765]

Subject

Authorization to Sign on Behalf of the Partnership

Dear [Partner's Name],

I, Robert Brown, as one of the partners of XYZ Partnership, hereby authorize [Partner's Full Name], another partner in the firm, to sign documents and perform necessary actions on behalf of the partnership. This includes signing contracts, agreements, and handling any official matters related to the partnership's business operations.

This authorization is valid from [start date] to [end date] unless otherwise revoked in writing by any partner. [Partner's Full Name] is fully aware of their responsibilities and the scope of their authority in representing the partnership.

For verification purposes, a copy of the partnership's registration documents and [Partner's Full Name]'s ID proof are enclosed. Should you have any questions or

require additional clarification, please contact me at [robert.brown@example.com]
or [555-123-4567].

Thank you for your cooperation.

Sincerely,

Robert Brown

[Signature]

Enclosures

- Copy of partnership registration document
- Copy of [Partner's Full Name]'s ID proof