

Igcse English Report Writing

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Title: Report on the Annual Sports Day

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Abstract

This report provides an overview of the events, outcomes, and student participation in the annual sports day held at Greenwood High School. It aims to assess the impact of the event on promoting sportsmanship and physical fitness among students.

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Introduction

The annual sports day at Greenwood High School was held on January 15, 2025, featuring a variety of athletic competitions designed to encourage physical activity and healthy competition among students. This report evaluates the organization, participation, and outcomes of the event.

Event Overview

The sports day included track events, field events, and team sports, such as:

- 100m dash
- Long jump
- Relay races
- Football tournament

The event was organized by the school's physical education department with assistance from student volunteers.

Participation and Performance

- **Student Participation:** Approximately 300 students participated, representing all year groups.
- **Performance Highlights:** The senior year students won the highest number of medals, particularly excelling in track events.
- **Staff Involvement:** Teachers participated as event coordinators and supporters, with some also taking part in a friendly staff relay race.

Observations and Feedback

Feedback collected from participants and spectators was overwhelmingly positive, noting the well-organized nature of the event and the enthusiastic participation of students. However, some suggested improvements in scheduling to avoid delays between events.

Conclusions

The annual sports day was a success in terms of student engagement and the promotion of physical fitness. The event fostered a spirit of sportsmanship and unity among the students and staff.

Recommendations

For future events, it is recommended to:

- Improve event scheduling to minimize waiting times.
- Increase student involvement in the planning process to enhance engagement.
- Introduce more varied activities to cater to a broader range of interests and abilities.

References

N/A

Appendices

- Appendix A: Event Schedule
- Appendix B: List of Winners by Event