

# Simple English Report Writing

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## Title Page

**Title:** Community Clean-Up Day Report

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## Abstract

This report provides a summary of the Community Clean-Up Day held in Springfield Park. It highlights the activities, participant involvement, and the outcomes of the event.

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## Introduction

The Springfield community organized a clean-up day on January 20, 2025, at Springfield Park. The event aimed to engage residents in improving their local environment and to foster community spirit.

## Event Details

The clean-up started at 9 AM and finished at 1 PM. Volunteers gathered at the main

entrance of Springfield Park, where materials such as gloves, garbage bags, and tools were provided.

## **Participation**

- **Number of Volunteers:** 50 community members participated, including residents and members of the local high school's environment club.
- **Activities:** Participants were divided into groups to cover different areas of the park. Activities included trash collection, graffiti removal, and planting new flowers.

## **Results**

- **Trash Collected:** Approximately 200 pounds of trash were collected.
- **Areas Improved:** The main walking trails and children's playground areas were cleared of litter and debris.
- **Community Feedback:** Participants expressed a high level of satisfaction with the impact of the event and requested more frequent clean-up activities.

## **Conclusion**

The Community Clean-Up Day was a successful event that significantly improved the condition of Springfield Park and strengthened community ties. Participants showed great enthusiasm for maintaining and enhancing their local environment.

## **Recommendations**

Based on the success of this event, it is recommended to:

- Schedule regular clean-up days every three months to maintain the park's condition.
- Engage more local schools and organizations to increase participation.

- Provide more educational materials on the importance of environmental care during the event.

## **References**

N/A

## **Appendices**

- Appendix A: Map of Covered Areas
- Appendix B: List of Volunteers