

# Scholarship Award Letter to Student

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[Scholarship Provider Logo or Name]

123 Scholarship Lane

Education City, EC 12345

Phone: (123) 456-7890

Email: info@scholarshipprovider.com

Date: January 30, 2025

Ms. Jane Doe

456 Student Drive

University Town, UT 67890

Dear Ms. Doe,

We are immensely pleased to inform you that you have been selected as the recipient of the Future Leaders Scholarship for the 2025-2026 academic year. Your exceptional academic achievements and demonstrated leadership potential have set you apart from a highly competitive pool of applicants.

## **Award Details:**

You have been awarded the Future Leaders Scholarship, which provides a financial grant of \$5,000. This scholarship is intended to support your academic pursuits by covering tuition and other related expenses. The funds will be distributed in two installments, each at the start of the fall and spring semesters.

## **Conditions:**

As a condition of this scholarship, you are required to maintain full-time student status and achieve a minimum cumulative GPA of 3.5 throughout the academic

year. Additionally, our scholarship program values community involvement and leadership development; therefore, we encourage you to participate in volunteer activities and leadership roles that align with our organization's mission and values.

**Acceptance Procedure:**

To formally accept this scholarship, please sign and return the enclosed acceptance form by the deadline of March 15, 2025. Failure to return the acceptance form by this date may result in the forfeiture of your scholarship, and the funds may be allocated to another deserving student.

We are proud to contribute to your educational journey and are excited about the potential impact your studies and future career will have on the community and beyond. Should you have any questions or require further clarification, do not hesitate to contact me directly at the phone number or email address listed above.

Congratulations once again on earning this prestigious award. We are confident that this scholarship will be instrumental in helping you achieve your academic and career objectives.

Sincerely,

John Smith

Director of Scholarships

Scholarship Provider