

# Congratulations Scholarship Award Letter

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[Scholarship Provider Logo or Name]

123 Scholarship Lane

Education City, EC 12345

Phone: (123) 456-7890

Email: info@scholarshipprovider.com

Date: January 30, 2025

Ms. Jane Doe

456 Student Drive

University Town, UT 67890

Dear Ms. Doe,

Congratulations! It is with great pleasure that we award you the Future Leaders Scholarship for the academic year 2025-2026. Your impressive achievements in academia and leadership have truly set you apart from a highly competitive field of applicants.

## **Award Details:**

The Future Leaders Scholarship consists of a \$5,000 award intended to assist with your educational expenses. This scholarship will be distributed in two equal installments at the start of each semester, directly applied to your tuition fees.

## **Conditions:**

To maintain this scholarship, you are required to enroll as a full-time student and sustain a minimum GPA of 3.5. We also encourage you to engage in leadership roles

and community service, reflecting the spirit and values of the Future Leaders initiative.

**Acceptance Procedure:**

Please acknowledge your acceptance of this scholarship by signing and returning the enclosed agreement form by March 15, 2025. Your prompt response will ensure that the funds are allocated to your account for the upcoming semester.

We are excited to see what you will achieve in your future endeavors and are proud to support you as you continue to demonstrate remarkable potential. Please feel free to reach out to us with any questions or further information you might need regarding the scholarship.

Once again, congratulations on this well-deserved award. We are confident that this support will help you further your educational and career goals.

Warm regards,

John Smith

Director of Scholarships

Scholarship Provider