

Provisional Scholarship Award Letter

[Scholarship Provider Logo or Name]

123 Scholarship Lane

Education City, EC 12345

Phone: (123) 456-7890

Email: info@scholarshipprovider.com

Date: January 30, 2025

Ms. Jane Doe

456 Student Drive

University Town, UT 67890

Dear Ms. Doe,

We are pleased to inform you that you have been provisionally selected to receive the Future Leaders Scholarship for the academic year 2025-2026, contingent upon the final verification of your application materials and continued academic performance.

Award Details:

This provisional award grants you a scholarship amount of \$5,000 to support your educational expenses for the upcoming academic year. The scholarship is scheduled to be disbursed in two installments of \$2,500 each, at the beginning of the fall and spring semesters.

Conditions:

Your final award is contingent upon:

1. Maintaining a minimum GPA of 3.5 during the current academic term.
2. Providing proof of enrollment as a full-time student in an accredited educational institution.
3. Completing all pending documentation and requirements as outlined in our scholarship application process.

Acceptance Procedure:

To move forward with finalizing your scholarship, please ensure that all required documents are submitted to our office no later than March 1, 2025. Failure to meet these conditions by the specified deadline may result in the withdrawal of this provisional award.

We recognize your potential and are hopeful that you will fulfill the necessary criteria to secure this scholarship. Should you have any questions or require assistance with the documentation process, please do not hesitate to contact our office.

Congratulations on reaching this stage, and we look forward to your successful completion of the scholarship conditions.

Sincerely,

John Smith

Director of Scholarships

Scholarship Provider