

# To Whom it May Concern Letter for Sick Child

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**To Whom It May Concern,**

I am writing to you on behalf of my son, Oliver Benson, who is currently a third-grade student at Suburb Town Elementary School. Unfortunately, Oliver has been diagnosed with a severe case of pneumonia, which has required us to follow strict medical advice including complete rest and isolation to ensure his speedy recovery.

Oliver first showed signs of illness on January 25, 2025, with symptoms such as high fever, persistent cough, and difficulty breathing. After a visit to his pediatrician, Dr. Sarah Hughes, and subsequent medical tests, he was diagnosed with pneumonia. Given the severity of his symptoms and the potential for these to worsen without proper care, Dr. Hughes has advised that Oliver remain out of school and avoid any strenuous activities until he is fully recovered.

Based on the doctor's assessment, Oliver is expected to need at least three weeks away from school. During this period, he will be under medical treatment including antibiotics and will require regular follow-up visits to monitor his progress.

Given the situation, I kindly request that the school provides support to help Oliver keep up with his studies during his absence. It would be helpful if his teachers could send assignments via email or a school portal, allowing him to complete his schoolwork from home at his own pace. Additionally, any resources or instructional materials that could assist him in understanding the coursework independently would be greatly appreciated.

We are committed to ensuring that Oliver remains engaged with his academic responsibilities and are organizing home-based learning with a private tutor who will assist him twice a week. This will help Oliver stay on track with the curriculum and facilitate a smooth transition back to school once he is healthy enough to return.

Please do not hesitate to reach out if you need further details about Oliver's medical condition or if there are specific assignments that require our immediate attention. We value your support and understanding during this challenging time and look forward to collaborating closely with the school to manage Oliver's educational needs.

Thank you very much for your cooperation and assistance. We will keep you updated on Oliver's condition and notify you immediately once he is cleared by Dr. Hughes to return to school. Attached to this letter, you will find a medical certificate from Dr. Hughes outlining the necessary details of Oliver's condition and the recommended duration of his absence.

**Sincerely,**

Laura Benson