

Hire Vehicle Quotation

Header Section

Rental Company Name: Elite Vehicle Hire Services

Address: 123 Prestige Lane, Cityville, USA

Contact Details: +1 987-654-3210

Quotation Number: HVQ2025004

Date: January 24, 2025

Customer Name: Sarah Johnson

Customer Address: 456 Maple Drive, Cityville, USA

Vehicle Details

Vehicle Type: Luxury Sedan

Make and Model: Mercedes-Benz E-Class

Year: 2023

Color: White

Fuel Type: Petrol

Purpose: Personal use (Wedding event)

Rental Duration: 2 Days (January 27, 2025 – January 28, 2025)

Service Details

Driver Included: Yes (Professional chauffeur)

Fuel Policy: Full-to-full (Customer to return with a full tank)

Insurance Coverage: Comprehensive, including third-party liability

Pickup Location: Elite Vehicle Hire, Cityville

Drop-off Location: Elite Vehicle Hire, Cityville

Price Breakdown

Daily Rental Rate: \$250/day

Rental Duration: 2 Days

Base Rental Cost: \$500

Additional Services:

- **Chauffeur Service:** \$150 for 2 days
- **Decorations (for wedding):** \$100

Taxes and Fees:

- **State Tax (10%):** \$75
- **Service Fee:** \$20

Discount Applied:

- **Loyalty Discount:** \$50

Grand Total: \$795

Terms and Conditions

This quotation is valid for 15 days from the issue date. A security deposit of \$300 is required at the time of booking, refundable within 5 business days after the vehicle is returned in good condition.

The rental includes a mileage limit of 500 miles for the entire period; any additional mileage will incur a charge of \$0.50 per mile. The vehicle must be returned on time to

avoid late charges of \$50 per hour. The renter is responsible for tolls, parking fees, and any traffic violations during the rental period.

Fuel must be replenished to a full tank before returning the vehicle, or a refueling charge of \$5 per gallon will apply. Decorations for the wedding are non-refundable once the booking is confirmed.

The renter is advised to inspect the vehicle before pickup and report any pre-existing damages. All parties must sign the agreement to confirm acknowledgment and acceptance of these terms.

Authorized Signatures

Company Representative Signature: _____

Customer Signature: _____

Date of Agreement: _____