

Deep Cleaning Service Report

Client Name: Emily Davis

Address: 789 Pine Street, San Francisco, CA 94107

Contact Number: (555) 654-7890

Date of Service: February 27, 2025

Type of Cleaning: Full Residential Deep Cleaning Service

Areas Cleaned: Living room, kitchen, dining room, bedrooms, bathrooms, hallways, windows, carpets, and upholstery

Cleaning Materials Used: All-purpose cleaner, glass cleaner, disinfectant sprays, carpet shampoo, microfiber cloths, mops, vacuum cleaners, steam cleaners, dusters, and eco-friendly cleaning solutions

Number of Cleaners: 6

Start Time: 8:00 AM

End Time: 5:00 PM

Tasks Completed:

- **Living Room:** Dusting of shelves, furniture, and electronics; vacuumed and shampooed carpets; cleaned windows, blinds, and curtains; wiped down baseboards and light fixtures; polished wooden furniture
- **Kitchen:** Deep cleaned countertops, cabinets (inside and outside), appliances (refrigerator, oven, microwave, dishwasher); scrubbed sink and faucets; cleaned stovetop and range hood; sanitized backsplash and tiles; mopped floors
- **Dining Room:** Dusted furniture and decorations; cleaned dining table and chairs; polished wooden surfaces; vacuumed and mopped floors; wiped walls and windows
- **Bedrooms:** Changed bed linens; dusted and polished furniture; cleaned mirrors and glass surfaces; vacuumed carpets and under furniture; organized closets; wiped baseboards and light fixtures
- **Bathrooms:** Scrubbed and sanitized sinks, showers, bathtubs, and toilets; cleaned mirrors and glass doors; mopped and disinfected floors; removed soap scum from tiles; replenished soap dispensers and tissue holders
- **Hallways:** Cleaned walls, baseboards, and light switches; vacuumed and mopped floors; wiped down doors and handles
- **Windows:** Cleaned inside and outside glass surfaces; removed dirt from window tracks; wiped down frames and sills
- **Carpets & Upholstery:** Deep cleaned carpets using a carpet shampooer; steam cleaned sofas, chairs, and other upholstery for stain removal

- **Other Tasks:** Removed trash and replaced liners; cleaned air vents and ceiling fans; removed cobwebs from ceilings and corners

Notes on Any Issues Found:

- Noted stubborn stains on the living room carpet that required extra treatment
- Kitchen cabinet hinges slightly rusted; informed the client for future maintenance
- Minor scratches found on the dining table surface

Action Taken:

- Applied special carpet stain remover; most stains lifted but a few faint marks remain
- Cleaned and lubricated kitchen cabinet hinges for smoother operation
- Polished dining table to minimize visible scratches

Comments:

The team did a thorough and professional job. All rooms look spotless, and the house smells fresh and clean. I appreciate the attention to detail, especially in hard-to-reach areas. The kitchen and bathrooms look brand new.

Satisfaction Level: Excellent

Cleaner's Name and Signature: Olivia Brown _____

Supervisor's Name and Signature: Mark Wilson _____

Client's Name and Signature: Emily Davis _____

Additional Notes:

Before and after photos were taken for documentation and provided to the client. All cleaning was done with eco-friendly and non-toxic products as requested. Recommended monthly maintenance cleaning to maintain cleanliness standards. Emergency cleaning services are available upon request.

Next Scheduled Service: March 27, 2025