

Home Cleaning Service Report

Client Name: Jennifer Martinez

Address: 245 Sunset Boulevard, Los Angeles, CA 90046

Contact Number: (555) 789-6541

Date of Service: February 27, 2025

Type of Cleaning: Full Residential Home Cleaning Service

Areas Cleaned: Living room, kitchen, bedrooms, bathrooms, dining area, hallways, windows, carpets, and outdoor patio

Cleaning Materials Used: All-purpose cleaner, disinfectant sprays, glass cleaner, carpet shampoo, microfiber cloths, vacuum cleaner, mops, dusters, and eco-friendly cleaning products

Number of Cleaners: 5

Start Time: 9:00 AM

End Time: 5:00 PM

Tasks Completed:

- **Living Room:** Dusted furniture and shelves, vacuumed carpets, cleaned windows and blinds, wiped down baseboards and light switches, and polished wooden surfaces
- **Kitchen:** Cleaned countertops, cabinets, appliances (oven, microwave, refrigerator), sink, stovetop, and backsplash; sanitized all surfaces and mopped floors
- **Bedrooms:** Changed bed linens, dusted and wiped down furniture, vacuumed under beds, cleaned mirrors, and organized closets
- **Bathrooms:** Scrubbed toilets, sinks, bathtubs, and showers; cleaned mirrors; sanitized tiles and faucets; mopped floors; replenished toilet paper and soap dispensers
- **Dining Area:** Cleaned dining table and chairs, dusted decorations, vacuumed and mopped floors
- **Hallways:** Wiped walls, cleaned doors and handles, vacuumed carpets, and dusted light fixtures
- **Windows:** Cleaned interior and exterior glass surfaces, wiped frames and sills, and removed dust from window tracks
- **Outdoor Patio:** Swept floors, wiped patio furniture, and removed debris

Notes on Any Issues Found:

- Noticed stubborn stains on the living room carpet that required additional cleaning
- Kitchen cabinet hinges showed minor rust; advised client to consider future repairs
- Some scratches were visible on the wooden dining table

Action Taken:

- Applied carpet stain remover; most stains were removed, with slight marks remaining
- Cleaned and lubricated kitchen cabinet hinges
- Polished the dining table to reduce the appearance of scratches

Comments:

The cleaning team was professional and thorough. The house looks spotless, and the air feels fresher. The attention to detail, especially in the kitchen and bathrooms, was impressive. I appreciate the recommendations for maintenance.

Satisfaction Level: Very Satisfied

Cleaner's Name and Signature: Olivia Reynolds _____

Supervisor's Name and Signature: William Clark _____

Client's Name and Signature: Jennifer Martinez _____

Additional Notes:

Before and after photos were provided for documentation. All cleaning was performed using eco-friendly products as requested. Recommended monthly cleaning for ongoing maintenance. Contact information was shared for emergency cleaning services.

Next Scheduled Service: March 27, 2025