

# Aircon Cleaning Service Report

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**Client Name:** David Thompson

**Address:** 102 Willow Street, Miami, FL 33101

**Contact Number:** (555) 321-6549

**Date of Service:** February 27, 2025

**Type of Cleaning:** Comprehensive Air Conditioning Cleaning Service

**Areas Cleaned:** Indoor AC units, outdoor condenser units, air filters, coils, fan blades, drainage pipes, vents, and ductwork

**Cleaning Materials Used:** Coil cleaner, fin comb, antibacterial solution, high-pressure washer, microfiber cloths, vacuum cleaner, soft brushes, and safety gear

**Number of Cleaners:** 4

**Start Time:** 9:00 AM

**End Time:** 4:30 PM

**Tasks Completed:**

- **Indoor Units:** Removed and cleaned air filters, wiped down exterior surfaces, cleaned evaporator coils using coil cleaner, disinfected fan blades, and inspected electrical connections
- **Outdoor Condenser Units:** Cleared debris from the area, cleaned condenser coils with high-pressure washer, straightened bent fins using a fin comb, checked refrigerant lines for leaks, and tested fan motor functionality
- **Air Filters:** Washed and disinfected reusable filters; recommended replacement for worn-out filters

- **Drainage System:** Flushed drainage pipes to remove blockages and prevent water leakage
- **Vents and Ductwork:** Vacuumed and wiped air vents; checked ductwork for dust buildup and cleaned thoroughly
- **System Performance Check:** Tested overall cooling performance, measured airflow, checked thermostat calibration, and ensured all units functioned efficiently

**Notes on Any Issues Found:**

- Clogged drainage pipe in the living room unit causing minor leakage
- Slight mold buildup found on the indoor unit's evaporator coil
- Air filters in two units heavily worn and recommended for replacement
- Outdoor unit fan blades showed early signs of wear

**Action Taken:**

- Cleared blockage in the drainage pipe and ensured proper water flow
- Treated evaporator coil with antibacterial solution to eliminate mold
- Cleaned all filters; advised client to replace worn ones within a week
- Cleaned fan blades and informed the client to monitor for future replacement needs

**Comments:**

The service was thorough, and the cleaning team was professional and respectful. Cooling efficiency has improved noticeably, and the units are much quieter. Appreciate the quick resolution of the drainage issue. Will consider scheduling regular maintenance.

**Satisfaction Level:** Very Satisfied

**Cleaner's Name and Signature:** Laura Bennett \_\_\_\_\_

**Supervisor's Name and Signature:** Kevin Harris \_\_\_\_\_

**Client's Name and Signature:** David Thompson \_\_\_\_\_

**Additional Notes:**

Before and after photos were provided to the client for reference. Cleaning followed manufacturer guidelines to ensure unit longevity. Recommended quarterly cleaning for optimal performance, especially during peak usage months. Emergency service contact was shared for any urgent issues.

**Next Scheduled Service:** May 27, 2025