

Meeting Notice for Teacher

Title of the Meeting

Educational Strategies and Curriculum Planning Workshop

Date and Time

March 3, 2025, from 8:00 AM to 3:00 PM

Location

Library Media Center, Lincoln High School / Virtual Link: [GoogleMeetLink]

Agenda

- Welcoming remarks by the Principal
- Review of student performance data from the previous semester
- Workshops on new teaching methods and technologies
- Departmental meetings to discuss curriculum adjustments and resource needs
- Presentation on integrating special education strategies into mainstream classrooms
- Group discussions on enhancing student engagement and participation
- Development of action plans for upcoming school events and standardized tests
- Feedback session and closing remarks

Participants

All teaching staff, including full-time, part-time, and special education teachers, are required to attend. Administrative and support staff are invited to join specific sessions relevant to their roles.

Preparation Required

Teachers should bring:

- A summary of last semester's challenges and successes in their classrooms
- Ideas for curriculum enhancements or new activities
- Any specific student cases needing special attention or resources

Contact Information

Janet Lee, Vice Principal Email: janetlee@lincolnhigh.edu Phone: (987) 654-3210

Please confirm your attendance and whether you will participate in person or virtually by February 25, 2025. Ensure to have accessed the shared drive for background materials and pre-reads before the meeting.