

Notarized Proof of Income Letter

Elena Rodriguez

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Metro City, MC 88900

Phone: (555) 321-9876

Email: erodriguez@example.com

Date: March 10, 2025

Recipient:

Apartment Management

Cityscape Apartments

456 Urban Lane

Metro City, MC 88900

Salutation:

To Whom It May Concern,

Subject:

Notarized Proof of Income Letter

Body:

I, Elena Rodriguez, am writing this letter to verify my income as required for my application to lease an apartment at Cityscape Apartments. This letter is notarized to confirm its authenticity and my acknowledgment of the content as true and accurate.

Employment and Income Details:

- **Employer:** Modern Web Solutions LLC

- **Position:** Senior Web Developer
- **Employment Duration:** Since March 2017
- **Annual Gross Salary:** \$85,000
- **Payment Frequency:** Biweekly
- **Biweekly Gross Pay:** \$3,269 before deductions

Additional Income:

- **Freelance Work:** I occasionally undertake freelance projects that supplement my income. On average, these projects contribute an additional \$10,000 per year.

Notarization Statement: This document has been signed and notarized to ensure the verification of the information provided herein. I understand that this proof of income is critical for determining my eligibility for tenancy at Cityscape Apartments.

Conclusion:

Attached are copies of my recent pay stubs and a statement from Modern Web Solutions LLC HR department confirming my employment and salary. These documents, combined with this notarized letter, affirm my financial stability and reliability as a prospective tenant.

Closing:

Thank you for considering my application. I am looking forward to your positive response and hope to meet all requirements for the apartment lease.

Sincerely,

[Signature]

Elena Rodriguez

Notary Public Section:

[Notary Seal]

State of [State]

County of [County]

Subscribed and sworn before me on this day, [date], by Elena Rodriguez, who is personally known (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this document.

[Signature of Notary Public]

Name of Notary Public

My commission expires: [Expiration Date]

Attachments:

1. Recent pay stubs (last two months)
2. Employment verification letter from Modern Web Solutions LLC