

# Safety Statistics Report

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## Title Page

**Report Title:** Workplace Safety Statistics Report – February 2025

**Prepared for:** Safety Management Team

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## Abstract

This report presents an analysis of workplace safety statistics for February 2025, including incident rates, near misses, compliance with safety protocols, and corrective actions taken. The objective is to assess safety performance, identify trends, and recommend improvements to enhance workplace safety.

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## Introduction

Background: Maintaining workplace safety is essential for reducing injuries, improving productivity, and ensuring compliance with legal and regulatory requirements. Regular reporting on safety statistics allows organizations to track progress and implement necessary preventive measures.

Objectives: To evaluate key safety metrics, including Lost Time Injury (LTI) cases, incident rates, and compliance levels, and to propose strategies for enhancing workplace safety.

Scope: The report covers all workplace safety incidents and compliance efforts across operational sites for February 2025, with a comparison to the previous month.

## Methodology

Data Collection: Safety data was collected from incident reports, safety inspections, employee feedback, and compliance audits.

Data Analysis: Statistical methods were used to calculate incident rates, near-miss frequency, and compliance levels. Trends were analyzed to identify high-risk areas requiring intervention.

## Results

Incident Overview:

- **Total Incidents:** 8 recorded workplace incidents, a **12% decrease** from January.
- **Lost Time Injuries (LTI):** 3 cases, resulting in a **1.2 LTIFR (Lost Time Injury Frequency Rate) per 100,000 hours worked**.
- **Minor Injuries:** 5 cases, mostly related to slips, trips, and falls.

Near-Miss Reports:

- **Near-miss cases:** 15 reported, a **20% increase**, reflecting improved hazard awareness among employees.

#### Safety Compliance:

- **PPE Compliance:** 97% adherence recorded during site inspections.
- **Emergency Drills:** Conducted at 4 locations, with a **95% participation rate**.

#### Corrective Actions Taken:

- **Safety training sessions:** Conducted for 85 employees to address common workplace hazards.
- **Hazard control measures:** Implemented additional signage and slip-resistant flooring in high-risk areas.

Charts and graphs illustrate trends in incident rates, compliance improvements, and the effectiveness of corrective actions.

## Discussion

The decrease in workplace incidents indicates an improvement in safety measures. However, the increase in near-miss reporting suggests better awareness but also the need for further preventive action. Ensuring continuous monitoring and proactive hazard identification is key to reducing actual injuries. High compliance with PPE usage and emergency drills shows strong adherence to safety protocols, which should be maintained.

## Conclusion

The safety performance for February 2025 shows positive trends, with fewer injuries and stronger compliance. To further improve safety, organizations should continue

investing in safety training, encourage near-miss reporting, and implement risk-reducing measures in high-risk areas.

## **References**

- Occupational Safety and Health Administration (OSHA) Guidelines
- Workplace Incident Reports (February 2025)
- Safety Compliance Audit Records

## **Appendices**

A1. Detailed Incident Reports

A2. Near-Miss Data Summary

A3. Compliance Audit Checklists